



PO BOX 1858 LARGO, FLORIDA 33779 PH: 727-518-0962 FAX: 727-518-9621

**EMPLOYMENT APPLICATION**

*TURTLE SOUTHEAST, LLC. IS AN EQUAL OPPORTUNITY EMPLOYER:  
WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, RELIGION, CREED,  
GENDER, NATIONAL ORIGIN, AGE, DISABILITY, MARITAL OR VETERAN STATUS, SEXUAL ORIENTATION,  
OR ANY OTHER LEGALLY PROTECTED STATUS. TURTLE SOUTHEAST, LLC. IS A DRUG FREE WORKPLACE.  
WE REQUIRE ALL APPLICANTS BE TESTED.*

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

HOME PH: \_\_\_\_\_ CELL PH: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ SS #: \_\_\_\_\_

LICENSE #: \_\_\_\_\_ STATE: \_\_\_\_\_ CLASS OF LICENSE: \_\_\_\_\_

POINTS (IN PAST 3 YRS): \_\_\_\_\_ INSURABLE? \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ CHILDREN: \_\_\_\_\_ FREE TO TRAVEL: \_\_\_\_\_

CAN YOU DRIVE A STANDARD TRANSMISSION? \_\_\_\_\_ OWN TRANSPORTATION: \_\_\_\_\_

KNOWLEDGE OF AREA: \_\_\_\_\_ KNOWLEDGE OF STATE: \_\_\_\_\_

SEMI DRIVING EXPERIENCE: \_\_\_\_\_

WELDING EXPERIENCE: \_\_\_\_\_

DIESEL MECHANIC EXPERIENCE: \_\_\_\_\_

SMALL ENGINE EXPERIENCE: \_\_\_\_\_

PHYSICAL PROBLEMS OR WORKER COMPENSATION CLAIMS: \_\_\_\_\_

IF YES, PLEASE EXPLAIN: \_\_\_\_\_

**LAST OR PRESENT EMPLOYER:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
(CIRCLE ONE)

ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_ DATES OF EMPLOY: FROM \_\_\_\_\_ TO: \_\_\_\_\_

JOB RESPONSIBILITIES: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_



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PREVIOUS EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_ DATES OF EMPLOY: FROM \_\_\_\_\_ TO: \_\_\_\_\_

JOB RESPONSIBILITIES: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

\_\_\_\_\_

PREVIOUS EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_ DATES OF EMPLOY: FROM \_\_\_\_\_ TO: \_\_\_\_\_

JOB RESPONSIBILITIES: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

IF YOU NEED ADDITIONAL SPACE, PLEASE CONTINUE HERE OR ON A SEPARATE SHEET OF PAPER

**HOW DID YOU HEAR ABOUT US?**

WALK-IN \_\_\_\_\_ AD \_\_\_\_\_ (Specify AD) \_\_\_\_\_

EMPLOYEE REFERRAL \_\_\_\_\_ CONTRACTOR REFERRAL \_\_\_\_\_

EMPLOYMENT AGENCY \_\_\_\_\_ SCHOOL RECRUITMENT \_\_\_\_\_

OTHER (PLEASE SPECIFY) \_\_\_\_\_

**APPLICANT'S STATEMENT**

I CERTIFY THAT ANSWERS GIVEN HEREIN ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMENT DECISION.

THIS APPLICATION FOR EMPLOYMENT SHALL BE CONSIDERED ACTIVE FOR A PERIOD OF TIME NOT TO EXCEED 45 DAYS. ANY APPLICANT WISHING TO BE CONSIDERED FOR EMPLOYMENT BEYOND THIS TIME PERIOD SHOULD INQUIRE AS TO WHETHER OR NOT APPLICATIONS ARE BEING ACCEPTED AT THAT TIME.

I HEREBY UNDERSTAND AND ACKNOWLEDGE THAT, UNLESS OTHERWISE DEFINED BY APPLICABLE LAW, ANY EMPLOYMENT RELATIONSHIP WITH THIS ORGANIZATION IS OF AN "AT WILL" NATURE, WHICH MEANS THAT THE EMPLOYEE MAY TERMINATE EMPLOYMENT AT ANY TIME WITH OR WITHOUT CAUSE. IT IS FURTHER UNDERSTOOD THAT THIS "AT WILL" EMPLOYMENT RELATIONSHIP MAY NOT BE CHANGED BY ANY WRITTEN DOCUMENT OR BY CONDUCT UNLESS AN AUTHORIZED EXECUTIVE OF THIS ORGANIZATION SPECIFICALLY ACKNOWLEDGES SUCH CHANGE IN WRITING.

IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN MY APPLICATION OR INTERVIEW MAY RESULT IN DISCHARGE. I UNDERSTAND, ALSO, THAT I AM REQUIRED TO ABIDE BY ALL RULES AND REGULATIONS OF THE EMPLOYER.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE



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**INQUIRY TO PAST EMPLOYERS**

**From – Prospective Employer**

Turtle Southeast, LLC.  
Attn: Allen Gill  
PO Box 1858  
Largo, FL. 33779

**To – Previous Employer**

Company \_\_\_\_\_  
Contact \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Personnel Manager:

The person named below has applied to this company for employment. Your firm is listed by the applicant as a past employer. Kindly reply to this inquiry respecting this applicant. As you will note from the waiver stated below, **the applicant has waived any claim of liability against your company (and its agents) for information submitted in response to this inquiry.** For your convenience in replying by return mail, we have enclosed a stamped, self-addressed envelope. Very Truly Yours, \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Social Security No. \_\_\_\_\_

Job applied for: \_\_\_\_\_

1. This applicant lists dates of employment with your firm from: \_\_\_\_\_ to: \_\_\_\_\_ is this correct? Yes No; If no, please explain: \_\_\_\_\_
2. What kind (s) of work did he/she do? Driver  (type of vehicle \_\_\_\_\_); Dock , Office , Shop ,  Other (Specify) \_\_\_\_\_
3. If employed as a driver, please indicate type of equipment driven. Tractor trailer , Straight truck , Twin-Trailers , Bus ,  Other (Specify) \_\_\_\_\_
4. Number of reportable accidents \_\_\_\_\_; number of accidents in which applicant was ticketed \_\_\_\_\_; number of accidents in which the applicant was at fault \_\_\_\_\_ (please explain) \_\_\_\_\_ Date of each accident \_\_\_\_\_
5. To your knowledge, was this person's CDL/Operator's license suspended while in your employ? \_\_\_\_\_ If so, please explain: \_\_\_\_\_
6. (Respond only if checked\*)[  ] Was this person bonded while with your company? \_\_\_\_\_. If so, were there any circumstances that were reported to bonding company? \_\_\_\_\_
7. Is there anything in the applicant's history that could suggest he or she may not be trusted to handle company funds? (Explain) \_\_\_\_\_
8. Did the applicant pose either repeated and/or severe disciplinary problems? Yes  No  If yes, please explain: \_\_\_\_\_
9. Why did this employee leave your company? Resigned  Discharged  Laid Off
10. Would you re-employ this person? Yes  No  Please explain: \_\_\_\_\_
11. Remarks: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of person supplying information)

(Detach here for your files)

**WAIVER**

\_\_\_\_\_  
(Former Employer)

\_\_\_\_\_  
(Date)

I hereby authorize you to release all information concerning my employment, including oral assessments of my job performance, ability, and fitness, to each and every company (or their authorized agents) which may request such information in connection with my application for employment with said company. I hereby release you from any and all liability of any type as a result of providing the above-mentioned information to the above mentioned person.

\_\_\_\_\_  
(Applicant's signature)

\_\_\_\_\_  
(Witness's signature)



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**INFORMED CONSENT AND RELEASE OF LIABILITY  
RELATING TO CONSUMER REPORTS & BACKGROUND INVESTIGATIONS FOR  
EMPLOYMENT PURPOSES**

**Consumer Reports**

I understand that Turtle Southeast LLC has the right, as an employer or potential employer, to investigate my personal history and to obtain information relating to my character, general reputation, personal characteristics, and mode of living (herein collectively "my personal history"), and I voluntarily agree to the release of this information through the procurement of a consumer report. I understand and agree that this consent and release applies to Turtle Southeast LLC and any business entity with which it contracts to employ my services (herein "Designee").

I hereby authorize Turtle Southeast LLC to obtain consumer reports relating to my personal history, and to use such reports as authorized by the Fair Credit Reporting Act, 15 U.S.C. §1681 *et seq.*, as amended (herein "Fair Credit Reporting Act"). I understand and agree that such reports may include "medical information", as that is defined in the Fair Credit Reporting Act and that such information may be used as allowed by the Act.

I further understand that if, Turtle Southeast LLC or its Designee should decide to take an adverse action with regard to my application for employment or current employment, based in whole or in part on a consumer report, I am entitled, prior to the taking of such action, a copy of any consumer report upon which such adverse action was based, and a description of my rights as provided by the Fair Credit Reporting Act. I also am entitled to oral or written notice of the adverse action, but understand that this notice need not be provided to me prior to the taking of the adverse action.

I agree that I will accept all notices, reports, and information to which I am entitled under the Fair Credit Reporting Act mailed to my last known address. I agree that I have an obligation to keep Turtle Southeast LLC and/or its Designee apprised of my current mailing address and telephone number for this purpose and I accept full responsibility for any failure to advise Turtle Southeast LLC. and/or its Designee of any change in my mailing address or telephone number.

If Turtle Southeast LLC and/or its Designee provides me with all of the notices, reports, and information to which I am entitled under the Fair Credit Reporting Act, as outlined above, I agree that I will not file a lawsuit or any other type of legal challenge or claims against the Turtle Southeast LLC or its Designee relating to the investigation or use of consumer reports relating to my personal history. I hereby release Turtle Southeast LLC and/or its Designee from all liability of any and every sort relating to my personal history.

**BACKGROUND INVESTIGATION**

**Disclosure**

Turtle Southeast, LLC. may request from a consumer reporting agency and for employment-related purposes, a "consumer report(s)" (commonly known as "background reports") containing background information about you in connection with your employment, or application for employment, or engagement for services (including independent contractor or volunteer assignments, as applicable).

Applicant Name \_\_\_\_\_ Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



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### EEOC INFORMATION

The uniform Guidelines on Employee Selection Procedures require records to be kept by sex and the five race/ethnic categories defined by the Equal Employment Opportunity Commission (EEOC). The Uniform Guidelines on Employee selection Procedure have been adopted as final rules by the EEOC, The office of Personnel Management, the Justice Department and the Department of Labor. Your assistance in voluntarily completing this form will provide the information needed for us to comply with federal record keeping and reporting requirements. If you choose to volunteer the request information, please note that all EEOC information section are kept in a separate file and are not a part of your application for employment or personnel file.

*PLEASE PRINT OF TYPE*

**Date of Application** \_\_\_\_\_ **Social Security No** \_\_\_\_\_

**Name (Last, First, Middle):**

\_\_\_\_\_

**Address:**

\_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Zip:** \_\_\_\_\_

**Sex:** \_\_\_Male \_\_\_Female

**Date of Birth:** \_\_\_\_\_

**Race /Ethnic Category:**

\_\_\_\_\_ White (not Hispanic origin) – includes Whites, Anglo-Saxons, Europeans and persons of Indo-European descent including Pakistani and East Indian.

\_\_\_\_\_ American Indian or Alaskan Native – Includes persons w who identify themselves, or are known as such, by virtue of tribal association.

\_\_\_\_\_ Black (not of Hispanic origin) – includes persons of African descent as well as person identified as Jamaican, Trinidadian, and Indian.

\_\_\_\_\_ Hispanic – (regardless of regardless of race)- includes Mexican American, Chicanos, Latinos', all persons of Puerto Rican, Cuban, Latin-American or Spanish descent.

\_\_\_\_\_ Asian or Pacific Islander- includes Asian-American and persons of Japanese, Chinese, Korean or Filipino descent.



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### HIRE RIGHT RELEASE

HireRight, LLC (“HireRight”) will prepare or assemble the background reports for the Company. HireRight is located and can be contacted at 3349 Michelson Drive, Suite 150, Irvine, CA 92612, (800) 400-2761, [www.hireright.com](http://www.hireright.com).

The background report(s) may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. The types of background information that may be obtained include, but are not limited to: criminal history; litigation history; motor vehicle record and accident history; social security number verification; address and alias history; credit history; verification of your education, employment and earnings history; professional licensing, credential and certification checks; drug/alcohol testing results and history; military service; and other information.

#### Authorization

I hereby authorize Company to obtain the consumer reports described above about me.

Applicant Name \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_